



## **Cooperating Teacher Orientation**

The following information should be reviewed during the first orientation meeting between the University Supervisor, Cooperating Teacher, and Teacher Candidate.

- Teacher Candidate, Cooperating Teacher, and University Supervisor Responsibilities**
- Capstone Project process, due dates, and requirements**
- Plan of Assistance Procedures, if applicable**
- Professionalism; including dress code, electronic devices, attendance, etc.**  
(Refer to Guidelines for Field Experience and Student Teaching)
- TK20 Overview and Login Information**  
(Refer to TK20 for Cooperating Teachers document)
- 1<sup>st</sup> Year Teacher Responsibilities – Salem-Keizer**  
(In CT folders and on TRC)
- Formal Lesson Plan Format and Requirements**  
(In CT folders and on TRC)
- [www.corbantrc.org](http://www.corbantrc.org) site navigation**
- Required cooperating teacher training modules (CPAST)**