

Clinical Placement Responsibilities

Undergraduate Elementary - EDU463

15 Weeks - Full Time - Spring Semester

	Teacher Candidate (TC)	Cooperating Teacher (CT)	University Supervisor (SU)	ESOL Supervisor (if applicable)	
January	Begin on the first day with your placement	Allow TC to teach small groups and whole class lessons	Orientation with Teacher Candidate and Cooperating Teacher	Connect w/ TC and CT	January
	Must work contract hours at placement; at Corban Monday evenings	*Upload Teacher Resume (end of January when TK20 is active)	Provide support; maintain regular contact with TC and CT		
	Work on Capstone	*1st Formal Lesson Observation	*1st Formal Lesson Observation		
February	Continue to work on Capstone	Begin to transition TC to more teaching responsibilities	Provide support for Teacher Candidate	*1st Formal Lesson Evaluation	February
		Integrate co-teaching strategies as thoroughly and often as possible	Maintain regular contact with Teacher Candidate and Cooperating Teacher		
		*2nd Formal Lesson Observation	*2nd Formal Lesson Observation		
March	3-Weeks FT Teaching	*Complete Formative Evaluation	*Complete Formative Evaluation		March
	*Submit Capstone	Transition to TC teaching full classes	Support TC with Capstone as needed		
	Work on ESOL Requirements	*3rd Formal Lesson Observation	*3rd Formal Lesson Observation (during FT Teaching)		
April	Complete any remaining licensing requirements, including NES Tests	*ESOL Observation (if applicable)	*4th Formal Lesson Observation	*2nd Formal Lesson Evaluation	April
	Attend SEA Awards	*4th Formal Lesson Observation	*Complete Summative Eval. & TC Dispositions Eval.	Connect w/ CT and TC	
		* Complete Summative Evaluation, Dispositions Eval, CT Experience Survey	* Grade Capstone Project; Submit final passing grade to UG Director		